

# Bristol Chrysanthemum Festival

Saturday, September 24<sup>th</sup> - Sunday, September 25<sup>th</sup> 2011  
 Craft Vendor Contract and Instruction Requirements



All applications are subject to approval from Bristol Chrysanthemum Festival before acceptance. All applicants must include a copy of their Tax ID Certificate with their application and display their Tax Certificate during the festival.

**Festival Hours:**

Set-up Time:	Friday (September 23 <sup>rd</sup> )	4:00 p.m. - 7:00p.m.
	Saturday (September 24 <sup>th</sup> )	7:00 a.m. - 9:00 a.m. (completion by 9:00 a.m.)
Exhibit Times:	Saturday (September 24 <sup>th</sup> )	9:30 a.m. - 6:00 p.m. (Festival hours)
	Sunday (September 25 <sup>th</sup> )	9:30 a.m. - 6:00 p.m. (Festival hours)
Break Down Times:	Sunday (September 25 <sup>th</sup> )	6:00 p.m. (break-down begins)

Applicants hereby agree to remain open, in business, and in their booth during Festival hours. The Chrysanthemum Festival will not be responsible for loss or damage to your property during and after show hours. Limited security will be provided. Vendor assumes all risks and liabilities. The Chrysanthemum Festival and/or Bristol Chamber of Commerce reserve the sole right to limit the hours of operation of the festival due to inclement weather or other acts of God beyond their control.

**Fees:**

1. Price of booth for a 10' x 10' cost \$ 75.00 PROFIT - \$25.00 NON-PROFIT.
2. Price of booth for a 12' x 12' cost \$ 85.00 PROFIT - \$ 35.00 NON-PROFIT.
3. Reservations are based on payment of booth and receipt of Tax Permit and Health Certificate when applicable.
4. Application must be accompanied by check or money order made payable to:  
 Bristol Chrysanthemum Festival. (\$25.00 fee will be charged for NFS checks).

**Set-up Time All Vendors:**

1. All vendors must supply their own canopies, tables, chairs, and equipment.
2. Vendors are responsible for setting up and removing their own tables, chairs, canopies, equipment.
3. Vendors have the option for early booth set-up on Friday, September 23, 2011 @ 4:00 p.m. (recommended).
4. Event day setup begins at 7:00 am and must be completed before the 9:00 am Festival start time. Take down will begin no sooner than 6:00 pm. on Sunday.
5. All vendors must report to Chrysanthemum Festival booth to check-in.
6. For maps & directions, please go to our web site <http://www.bristolmumfestival.org/mumfestival/>

### Space Assignment:

1. Space will be assigned on a first come (first paid), first served basis.
2. No Refunds under any circumstances.
3. Booth operators are prohibited from subleasing any booth space.
4. Electricity is not available.
5. Every effort will be made to meet crafter's request for adjoining booth - please try to submit applications together.

### Refuse & Sanitation

1. All booths are to be kept neat at all times.
2. Trash must be discarded in an assigned area by YOU.
3. Space must be cleaned during the Festival and after tear down.
4. For safety purposes vendor is responsible for covering exposed cords, etc.
5. Port-a-potties will be on-site.

### Merchandise Display:

1. All crafts shall be of family nature, non-offensive and non-commercial.
2. **CRAFT Item Specification:** This is a juried craft fair. Only crafters who hand crafted items or make candy/food will be accepted as crafters.
3. The chairperson of the craft vendor committee shall have complete discretion as to what is saleable and anything deemed not so shall be removed immediately.
4. Applicants must provide a photograph of their booth and products sold.
5. We limit similar display booths and the vending of similar items so submit your application early. Because the Bristol Chrysanthemum Festival wants profitability for all vendors, vendors may be asked not to sell a specific item sold by another vendor. Vendors will be notified of these items upon acceptance notification.
6. Prohibited items include, but are not limited to: switch blades, long/short knives, poppers, cap guns, smoke bombs, stink bombs, fireworks, stretch bottles, explosives, sticky string, drug paraphernalia, tobacco products, alcoholic beverages. Chrysanthemum festival souvenirs to include: hats, pins, sweatshirts, jackets, tee shirts, banners, etc.

A copy of vendor acceptance will be sent within four weeks of submission. Further information on the Festival, along with booth locations, will be mailed four weeks prior to the Festival. Thank you and we look forward to working with you.

Business Name:		Tax ID Number:	
Vendor and Booth Name:			
Contact Person:			
Address:			
City:	State:	Zip Code:	
Day Telephone:	Evening:	Cell:	
Fax:	E-Mail:		

Specify Number of Booths: \_\_\_ 10x10 \_\_\_ 12x12

List of Products and/or Services (no exclusivity will be granted)

You must list all products that you will be selling/displaying at the Festival. Methods use to create products will enhance your application. Please include the price range of products. Your contract will be processed on the basis of this application. Violations may mean cancellation of contracts and forfeiture of monies paid. You may attach additional sheets, if necessary.

Choose Category of Art or Craft:

___ Candles	___ Fine Art/Photography	___ Metal	___ Sketching
___ Candy	___ Food	___ Mixed Media/Misc.	___ Stained Glass
___ Ceramics/Pottery	___ Glass	___ Needlework	___ Watercolor
___ Dolls	___ Jewelry	___ Painting	___ Wood/Woodwork
___ Fiber	___ Leather	___ Sculpture	___ Other

Other: Specify \_\_\_\_\_

Is work handmade? \_\_\_ Yes \_\_\_ No By you or whom? \_\_\_\_\_

Vendor Signature \_\_\_\_\_

Date \_\_\_\_\_

Please complete, sign and **return** this application page with fee as noted on Vendor Agreement to one of the addresses below by June 10, 2011.

For more information contact:

Tina Taylor, Crafts, 24 Balsam Street, Bristol, CT 06010

Darlene Sawe - Chair, Bristol Chrysanthemum Festival, 289 Covey Road, Burlington, CT 06013

Phone: 860.890.4127 (Tina), 860.675.5462 or 860.583.3321 (Darlene)

Email: [tmfusco@yahoo.com](mailto:tmfusco@yahoo.com)

Date Received	Cash/Ck#/Money Order	Name on Check	Location